



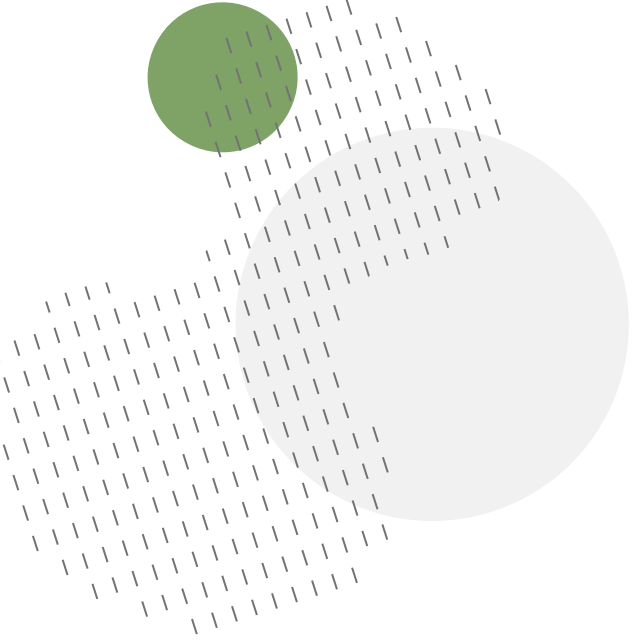
Delivered by The NextGen Project

Accounts Payable

September 22, 2026

Agenda

- 1 Hot topics
- 2 Issue resolution
- 3 New features & enhancements
- 4 Key takeaways
- 5 Q&A's

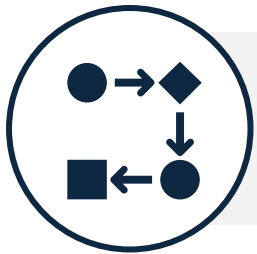


Hot topics

Hot topics



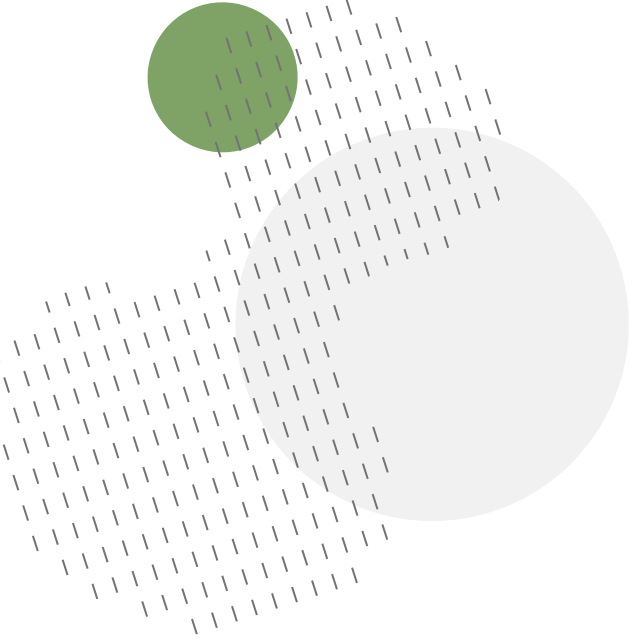
Matching



Supplier invoice purchase order liquidation



AP reports



Matching

Matching

Matching involves comparing supplier invoices against purchase orders (POs) and receipts to ensure accuracy before payment.

Reports: Supplier Invoices in Match Exception

Matching

Involves verifying the details on a supplier invoice match the corresponding purchase order and receipt (if applicable).

Two-way matching

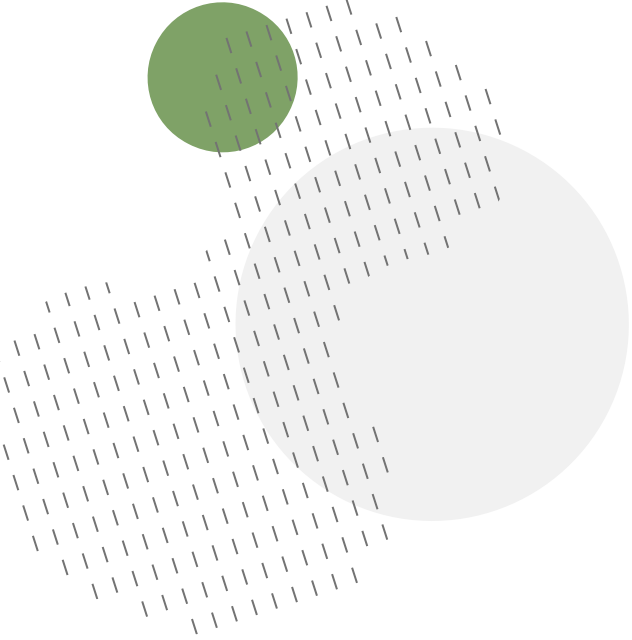
Compares the PO or supplier contract and invoice, used when goods are not received or if the receipt occurred before the PO.

Three-Way Matching

Compares the Purchase Order (PO), receipt and invoice. This is the most common method, ensuring goods are received before payment.

Match Exception

A warning indicator that identifies when a receipt, purchase order, and/or invoice do not match each other, thus preventing payment to the supplier.



Supplier invoice

Purchase order liquidation

Supplier Invoice: PO Liquidation

Goods purchase order

- Goods purchase orders are liquidated by quantity.
- Supplier invoices can be created against the PO until the quantity ordered is depleted.

Service purchase order

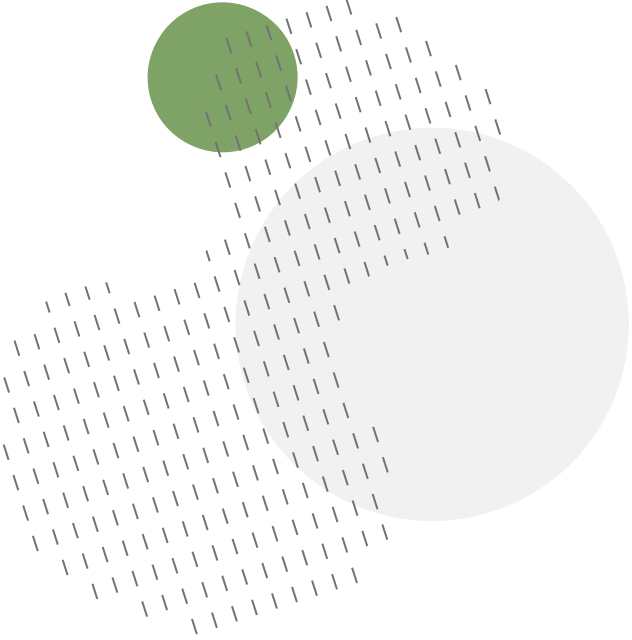
- Service purchase orders are liquidated by amount.
- Supplier invoices can be created against service purchase orders until the amount is depleted from the purchase order.



Accounts Payable reports

Accounts Payable reports

Report name
CRFIN - AP - Find Supplier Invoice
CRFIN - AP - Find Supplier Invoice Lines and Splits
CRFIN – AP – Find Payments
CRFIN - Cash Disbursement - Supplier Invoice Payment
CRFIN - Due Proof - Supplier Invoice



Issue resolution

Issue resolution



Business process updates



Resolved known issues



Return log file notification

Business process updates

Resolved

Updated the Supplier Invoice BP to bypass Worktag Reviewer, Grant Manager, and Project Manager when the approvals were obtained on the Purchase Order.

In Progress

Updating the Supplier Invoice BP to route all cXML invoices to the AP Data Entry Specialist to review.

Return log file updates

Supplier invoice integrations

INT2041 - non-PO & INT2042 (Supplier invoice -PO) return notification log file will now include **GA@WORK-generated invoice number** when files are processed in GA@WORK.

Notification log file

Will be sent to the preconfigured email IDs as an attachment.

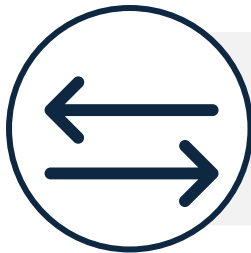
Attachment log

Will provide success, error, warning, failures and GA@WORK supplier invoice number for successful transactions.

New features & enhancements



Workday Release – R2



OCR changes



AP dashboard and discovery board

New features – Workday release

Workday delivers enhancements to Purchase Order Line Linking on supplier invoices.

Ensures more information is consistently copied from purchase order lines to supplier invoice lines when using the Link PO Lines task.

Reduces the need for manual corrections.

When you use Optical Character Recognition (OCR) to process your supplier invoices, Workday now classifies your documents.

More accurately creates supplier invoices or supplier invoice adjustments, attaches supplemental documents, and excludes non-invoice files, such as company logos, banners, and email signatures from your Email Ingestion queue.

System Demo



Key takeaways

- 1 Use reports to locate and pay past due supplier invoices
- 2 Find, review, and resolve match errors using the Match error report.
- 3 What's to come in GA@WORK
- 4 Supplier invoice PO liquidation

Q&A

Let us know what questions you have.

What do you need help with?

What can we clarify?





*thank
you!*