



Grants Management

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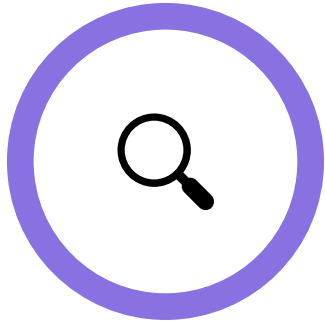
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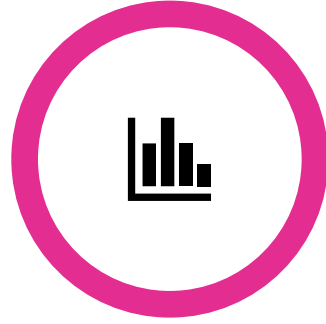
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Things You Should Know



Focus

Agency Preview Sessions are not training. Today, you will see demos of the GA@WORK system and review new business processes.



Data

The data used in today's presentations and demonstrations is not real data. Data is scrambled.

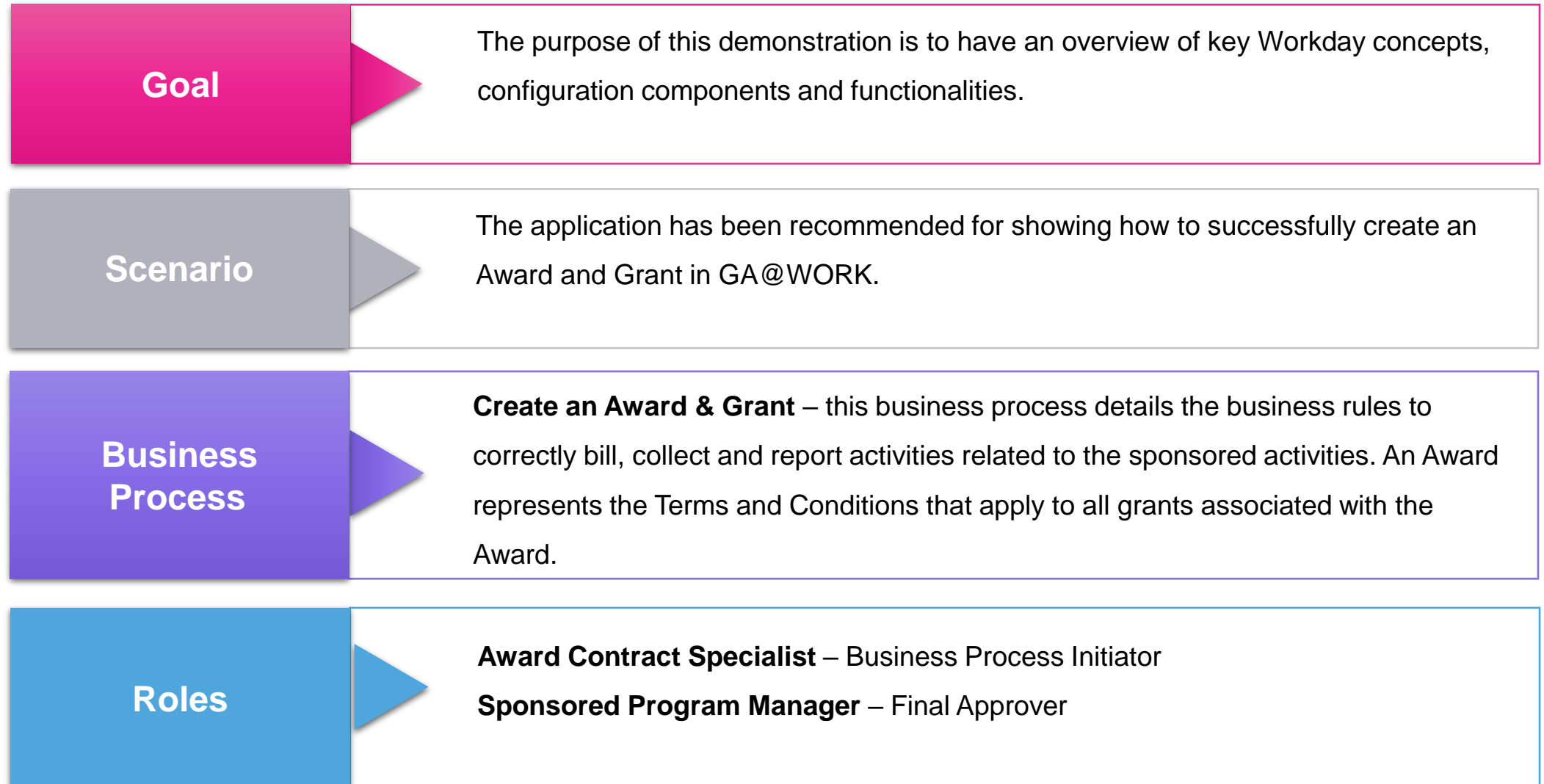


Feedback

Your feedback on what you see and learn today is crucial to the success of the GA@WORK system! To provide your feedback:

- Raise your hand
- Complete the survey questions at the end of this session
- Share your perspective in our testimonial booth!

NextGen Scenario



What's Changing - Grants

TeamWorks / Current Processes

The whole Grants suite is new

- Chartfields
- Departments
- Grants
- Programs

Business processes, tasks, approvals



GA@WORK / New Processes

- Grants is part of a single system with GA@WORK HCM, FCM & Payroll
- Projects vs Grants
- Worktags
- Cost Centers
- Awards
- Cost center hierarchies
- Business processes used for workflow and approvals

Commonly Used Security Groups for Grants

Award Contract Specialist

GA@WORK security group for workers to create Awards & Grants.

Sponsored Program Manager

GA@WORK security group for workers to have approval authority for Grant and Award processes.

Terminology

- **Sponsor (Grantor)** – Provider of the funding who defines parameters for spending and reimbursement. Each award has one sponsor
- **Award (Grant)**- Maintains the business rules to correctly bill, collect and report activities related to the sponsored activities.
- **Facilities and Administration (Indirect)** - Expense an institution incurs which cannot be directly charged to a specific grant, but can potentially be reimbursed
- **Cost Share (Match)** – Funds the state would match to meet the terms of sponsor funding

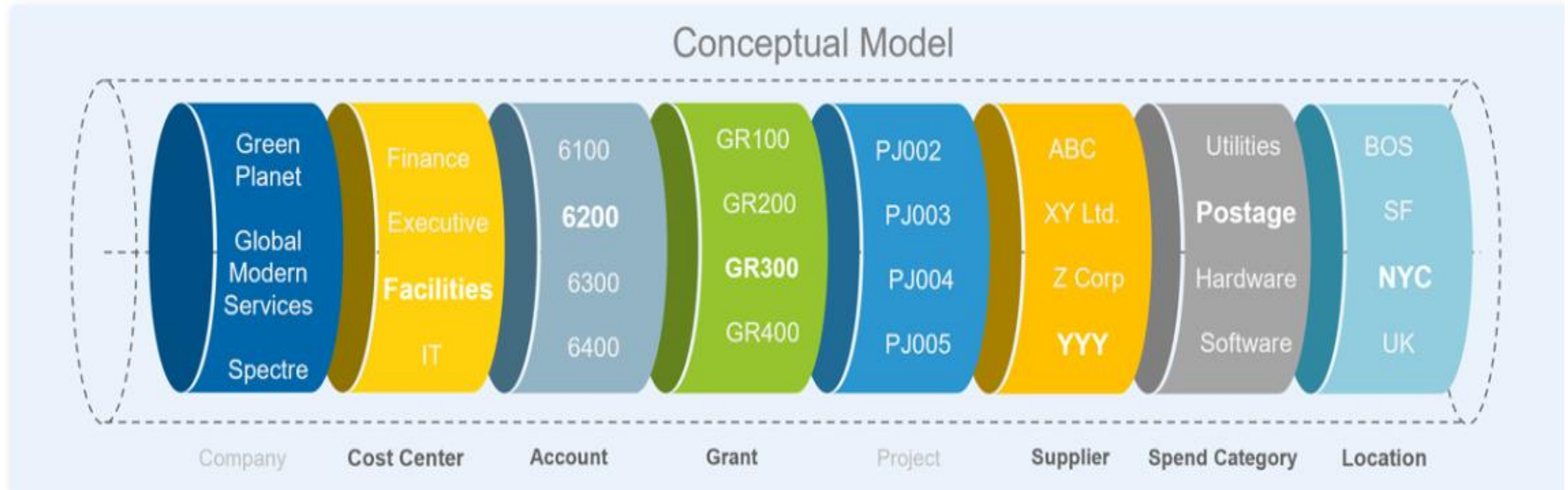
Terminology

- **Revenue Category**
 - Describes types of revenue
 - Allows for a sub-classification of revenue account to streamline the chart of accounts with fewer revenue accounts
 - Used to derive revenue ledger account
 - Worktags may be assigned to revenue category for defaulting on operational transactions
- **Spend Category**
 - Provides a detailed view of what goods or services are being purchased.
 - Spend categories will be grouped into hierarchies for ease of reporting.
 - Used to drive expense ledger account
 - They will have their intended usage indicated, will be marked as trackable or non-trackable and maybe be linked with the appropriate commodity codes.

Terminology

TeamWorks / PeopleSoft	GA@WORK	Definition	Values Identified By
Fund Source or Project	Grant	Any funds coming from a Sponsor/Grantor will be represented by a Grant in GA@WORK. Grants may fund projects and may be related or restricted to other worktags such as fund, cost center, or program.	Agency
Fund Source or Project	Project	A project is a scope of work with a distinct <i>budget</i> and <i>start and end date</i> . Projects can be internal, capital or billable and may have multiple fund sources.	Agency

Worktags in GA@WORK



General – Configuration Considerations

- **Company Setup**
 - Revenue Recognized At Business Process Complete
- **Award Number Sequence**
 - Award Numbers will be Sequentially Generated
- **Grant Number Sequence**
 - Grant Numbers will be Sequentially Generated

General – Configuration Considerations

- Sponsors are shared across tenant
- In Workday, grant is an organization worktag will be used to collect all expenses and revenue associated with a unique sponsored award(project).
- Grant fund needs to be tracked by funding source and appropriation
- Grant numbering is tenant wide and cannot be different at a company(agency) level
- Each unique source of funding on an award is tracked by a unique grant worktag which may include subaward, cost share, and program income

Billing Schedule

- Cost reimbursable award lines require a billing schedule as collection mechanism for billing qualified transactions
- Fixed price award lines can optionally use a billing schedule as a mechanism for scheduling billing
- *Award tasks can be used as billing milestones to streamline billing by invoicing sponsors for installments when award tasks are completed

Expense Sources

Expense sources available for charging F&A against:

- Payroll
- Fringe Benefits
- Supplier Invoices
- Expense Reports
- Miscellaneous Payments
- Journal Entries

Let's Take a Look In the System...



Demonstration Feedback



1. Are there any federal requirements that would restrict / invalidate this process? Describe
2. How different is this process from what you do today? (similar, slightly different, majorly different)
3. How excited are you for this change? (1-5 scale)



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Questions about NextGen

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