"Bills, Bills, Bills": Accounts Payable

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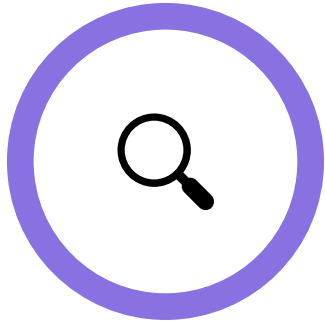**Vinod Sadu** | IT Enterprise Business Analyst | SAO
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Things You Should Know

Focus

Agency Preview Sessions are not training. Today, you will see demos of the GA@WORK system and review new business processes.

Data

The data used in today's presentations and demonstrations is not real data. Data is scrambled.
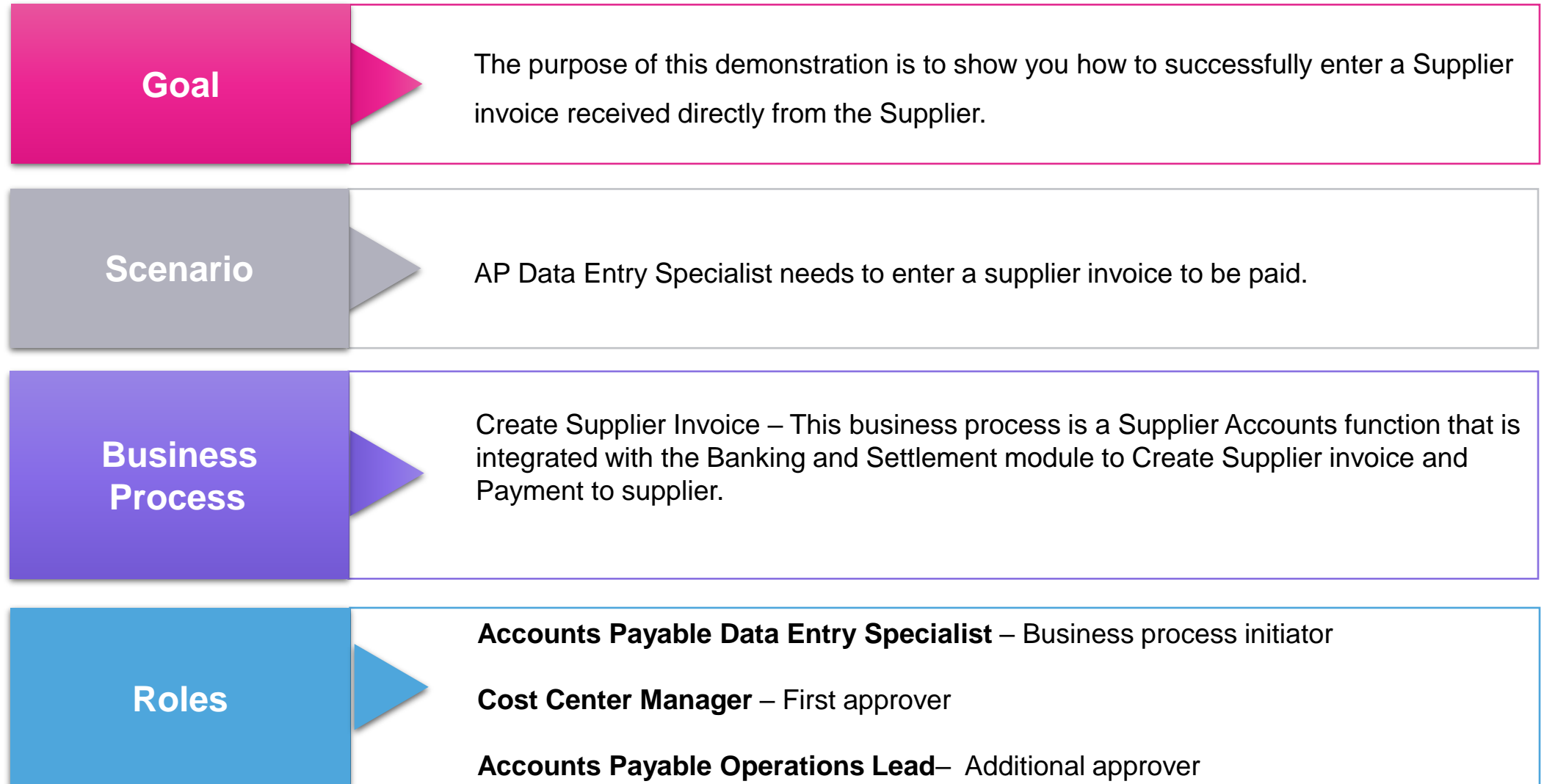
Feedback

Your feedback on what you see and learn today is crucial to the success of the GA@WORK system! To provide your feedback:

- Raise your hand
- Complete the survey questions at the end of this session
- Share your perspective in our testimonial booth!

NextGen Scenario

Goal

The purpose of this demonstration is to show you how to successfully enter a Supplier invoice received directly from the Supplier.

Scenario

AP Data Entry Specialist needs to enter a supplier invoice to be paid.

Business Process

Create Supplier Invoice – This business process is a Supplier Accounts function that is integrated with the Banking and Settlement module to Create Supplier invoice and Payment to supplier.

Roles

Accounts Payable Data Entry Specialist – Business process initiator

Cost Center Manager – First approver

Accounts Payable Operations Lead– Additional approver

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3

What's Changing – Accounts Payable

TeamWorks / Current Processes

GA@WORK / New Processes

Matching: Currently the SOG does not have automatic matching of Supplier Invoices to their corresponding documents.

In GA@WORK, there will be automatic matching of Supplier Invoices to their corresponding documents.

Deleting an Invoice: In TeamWorks users can delete invoices.

Instead of deleting an invoice, the new process in GA@WORK will maintain the record and simply alter its status.

Supplier Invoice Address/Banking Selection: Each invoice we select an address and location (bank account), and there's no need to connect them.

Ability to pay at a specific address or out of a specific bank account will require a need to select a remit to connection.

New Terminology for GA@WORK

Transaction	Teamworks / Peoplesoft Terminology	GA@WORK Terminology
All Transactions	Business Unit	Company
All Transactions	Department	Cost Center
All Transactions	Account	Spend Category
All Transactions	Chartfields	Worktags
Supplier Invoice	Location, Address	Remit-To Connection
Supplier Invoice	Voucher	Supplier Invoice

Demonstration Feedback

1. Are there any federal requirements that would restrict / invalidate this process? Describe

2. How different is this process from what you do today? (similar, slightly different, majorly different)

3. How excited are you for this change? (1-5 scale)

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Questions about NextGen
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